

**From:** [Neff, Jennifer](#)  
**To:** [Jackman, Jane](#); [Ramirez, Ana](#)  
**Cc:** [Hadad, Christopher](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Hilty, Michael](#)  
**Subject:** Chemistry 3573  
**Date:** Thursday, November 21, 2024 2:52:00 PM  
**Attachments:** [image001.png](#)

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Good afternoon,

On Thursday, November 7<sup>th</sup>, the Natural and Mathematical Sciences Subcommittee of the ASC Curriculum Committee reviewed a new course request for Chemistry 3573.

The Subcommittee did not vote on the proposal as they would like the following points addressed:

- The Subcommittee is unclear whether concurrence was actually obtained from Earth Sciences and Geography. While the Subcommittee is aware that communication between units has occurred, they request that the department either obtain formal concurrence from Earth Sciences and Geography or include in the submission important communications with those units that were inadvertently left out of the proposal.
- The Subcommittee also notes that few departments in the divisions of NMS and SBS appear to have responded to the request for concurrence. If the following departments did indeed not respond in time and if thus concurrence from them needs to be assumed, could you please state that in an uploaded memo or a note on the form in curriculum.osu.edu: CLSE, EEOB, Microbiology, Molecular Genetics, Astronomy, Mathematics, Physics, Psychology, Anthropology, Economics, Political Science, Speech and Hearing Science. If on the other hand some of those concurrences were received but not uploaded by the Dept of Chemistry, please do so.
- The Subcommittee recommends that the department use the most recent version of the Student Life Disability Services Statement, which was updated in summer of 2024. The updated statement can be found in an easy to copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#). [Syllabus pp. 11-12]
- The Subcommittee requests that the department replace the faith-related absences section of the syllabus (p. 3) with the required religious accommodations statement. This required statement is a result of a directive by the Executive Vice President and Provost and can be found in an easy to copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#). Please note that the link to religious holidays, holy days and observances at the end of the statement is also required to be included in the syllabus.

I will return Chemistry 3573 to the department queue via curriculum.osu.edu in order to address the Subcommittee's requests.

Should you have any questions, please feel free to contact Christopher Hadad (faculty Chair of

the NMS Subcommittee, cc'd on this e-mail), or me.

Best,  
Jennifer



**THE OHIO STATE UNIVERSITY**

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**Jennifer Neff**

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Pronouns: she/her/hers